

# November 2025



# Workshop Calendar

Mon	Tue	Wed	Thu	Fri
<b>3</b> <b>Personal Branding</b> <b>In Person Columbia</b> <b>2:00p-3:00p</b>	<b>4</b>	<b>5</b> <b>SC Works WIOA</b> <b>Informational Session</b> <b>(Must Register)</b> <b>In Person Columbia</b> <b>11:00a—12:00p</b>  <b>MTC Certification</b> <b>Programs</b> <b>In Person Columbia</b> <b>10:00a-11:00a</b>	<b>6</b> <b>Cybersecurity Basics</b> <b>In Person Columbia</b> <b>10:00a-11:00a</b>	<b>7</b> <b>SC Works WIOA</b> <b>Informational Session</b> <b>(Must Register)</b> <b>In-Person Winnsboro</b> <b>10:00a—11:00a</b>  <b>CDL Training &amp; Careers</b> <b>In Person Columbia</b> <b>10:00a—11:00a</b>
<b>10</b> <b>Explore Careers with</b> <b>Virtual Reality: Play,</b> <b>Learn, &amp; Imagine Your</b> <b>Future</b> <b>In Person Lexington</b> <b>10:00a-11:00a</b>	<b>11</b>  <b>OFFICE CLOSED</b>	<b>12</b> <b>SC Works WIOA</b> <b>Informational Session</b> <b>(Must Register)</b> <b>In Person Lexington</b> <b>10:00a—11:00a</b>  <b>SBA:Google for Small</b> <b>Businesses VIRTUAL</b> <b>12:00p-1:00p</b>	<b>13</b> <b>SBA: Buying a Business:</b> <b>What you need to Expect</b> <b>VIRTUAL</b> <b>3:00p-4:30p</b>	<b>14</b> <b>Social Media Etiquette</b> <b>In-Person Columbia</b> <b>10:00a—11:00a</b>  <b>IT Careers:How to Break</b> <b>Into the Field and Thrive</b> <b>Virtual</b> <b>2:00p-3:00p</b>
<b>17</b> <b>AI-Powered Resumes:</b> <b>Building One that</b> <b>Stands Out</b> <b>In Person Lexington</b> <b>2:00p-3:00p</b>	<b>18</b> <b>ECPI University:</b> <b>Preparing for Your</b> <b>Career</b> <b>In Person Columbia</b> <b>10:00a-11:00a</b>  <b>MTC Certification</b> <b>Programs</b> <b>Virtual</b> <b>10:00a-11:00a</b>	<b>19</b> <b>SC Works WIOA</b> <b>Informational Session</b> <b>(Must Register)</b> <b>In Person Columbia</b> <b>11:00a-12:00p</b>	<b>20</b> <b>Mastering Interview</b> <b>Techniques: Stand Out</b> <b>and Succeed</b> <b>In Person Columbia</b> <b>10:00a-11:00a</b>	<b>21</b> <b>SC Works WIOA</b> <b>Informational Session</b> <b>(Must Register)</b> <b>In-Person Winnsboro</b> <b>10:00a—11:00a</b>  <b>CDL Training &amp; Careers</b> <b>In Person Columbia</b> <b>10:00a—11:00a</b>
<b>24</b> <b>Personal Branding</b> <b>In person Columbia</b> <b>2:00p-3:00p</b>	<b>25</b> <b>Cybersecurity Basics</b> <b>In Person Columbia</b> <b>10:00a-11:00a</b>	<b>26</b> <b>AI-Powered Resumes:</b> <b>Building One that Stands</b> <b>Out</b> <b>In Person Lexington</b> <b>2:00p-3:00p</b>	<b>27</b>  <b>OFFICE CLOSED</b>	<b>28</b>  <b>OFFICE CLOSED</b>  <b>Flip over for more info</b> <b>about our workshops!</b>

## Registration for WIOA Informational Session

Only need to complete 1 session:  
virtual, self paced, in person  
visit: [www.scworksmidlands.org/wioa](http://www.scworksmidlands.org/wioa)  
or Scan QR Code below



Want to Join a Virtual Workshop,  
Scan QR Code Below !



(SBA) Small Business Association  
**FREE WORKSHOPS!** Click QR Below!  
or visit [www.scsbdc.com/training-events](http://www.scsbdc.com/training-events)



An Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities. All voice telephone numbers may be reached using TTY/TDD equipment via the South Carolina Relay Service at 711. For program funding details in compliance with the Stevens Amendment, please visit [www.dew.sc.gov/funding](http://www.dew.sc.gov/funding).

# Workshop Descriptions

SC WORKS

MIDLANDS

**Personal Branding-** Learn how to stand out in today's job market by developing your own personal brand. This interactive workshop will help you identify your strengths, showcase your skills, and communicate your professional story with confidence. Participants will gain practical tips for improving resumes, LinkedIn profiles, and interview responses, while also learning how to build a consistent professional image that attracts employers.

**AI-Powered Resumes: Building One that Stands Out:** Learn to create standout resumes using AI tools that optimize your skills, experience, and keywords to grab employers' attention and land more interviews."

**SC Works WIOA Informational Session-** Learn and explore the options that may be available to you under the WIOA (Workforce Innovation and Opportunity Act) Federal Program and how to receive possible funding for various certificate programs such as CDL, HVAC, Forklifting, Health Care Training, IT, and more. This In-formational session will also include some of the additional services we provide at SC Works.

**Mastering Interview Techniques: Stand Out and Succeed** - Unlock the secrets to acing interviews in this dynamic workshop tailored for job seekers and professionals. Gain essential tools and strategies to confidently navigate today's competitive job market. Engage in interactive exercises, tackle real-world scenarios, and receive expert feedback to sharp-en your skills. Walk away empowered, prepared, and ready to impress in any interview setting. Join us and take a bold step toward advancing your career!

**Explore Careers with Virtual Reality: Play, Learn, and Imagine Your Future—**Step into the world of Virtual Reality! In this interactive workshop, you'll play VR games and simulations while discovering how VR is transforming industries—from healthcare and engineering to design, education, and entertainment. Whether you're a gamer, a tech enthusiast, or just curious about the future, this is your chance to experience cutting-edge technology and learn about exciting career paths in VR and beyond. No experience needed—just bring your curiosity!

**CDL Training and Careers-** Gain the foundational skills needed to start a career in the transportation industry. This workshop will guide you through the steps to obtain your Commercial Driver's License (CDL) and connect you with trusted providers who can support you in achieving your credential.

**\*NEW\*SBA: Google For Small Businesses-** Want to make your business easier to find online? Join the South Carolina Small Business Association (SBA) for this virtual workshop on using Google tools to grow your business. Learn how to create or optimize your business profile, reach more customers, and track your online performance.

**Perfect for small business owners and entrepreneurs** looking to boost their digital presence and attract more customers.

**\*NEW\*SBA: Buying a Business:What you Need to Expect-** Thinking about purchasing a business? Join the South Carolina Small Business Association (SBA) to learn the key steps and considerations every buyer should know. This workshop will cover evaluating opportunities, understanding financials, navigating legal requirements, and planning for a smooth transition. Gain the knowledge and confidence to make informed decisions and set yourself up for success as a business owner.

**\*NEW\*ECPI: Preparing For Your Career** - Take the next step toward your professional goals with this career-focused workshop hosted by ECPI University. Learn how to market yourself effectively, build a strong resume, and make a great first impression during interviews. We'll also discuss the importance of professionalism, communication, and continuous skill development in today's job market. Whether you're just starting out or looking to advance in your field, this session will give you the tools and confidence to succeed.

**\*NEW\* Social Media Etiquette:** Our online presence matters! Learn how to communicate professionally, protect your reputation, and make a positive impression across social media platforms. This session covers best practices for personal and professional use, helping you stand out in today's digital world.

**\*NEW\* Cybersecurity Basics:** Think cyber threats only happen to big companies? Think again! Learn how to protect yourself from online scams, identity theft, and data breaches in this hands-on session hosted by the South Carolina Department of Consumer Affairs. Discover simple, practical tips for staying safe and confident online.

**\*NEW\*IT Careers:How to Break Into the Field and Thrive-** Discover how to launch and grow your career in Information Technology. Learn about in-demand roles, valuable certifications, and proven strategies to help you break into the field and thrive.

An Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached using TTY/TDD equipment via the South Carolina Relay Service at 711. For program funding details in compliance with the Stevens Amendment, please visit [www.dew.sc.gov/funding](http://www.dew.sc.gov/funding)

A proud partner of the americanjobcenter network