

Workshop Descriptions



NEW Interview Tips from Palmetto Citizens FCU- The "Unlock the Secrets to Successful Interviews" workshop offers job seekers and professionals essential tools and techniques to excel in interviews. Led by Palmetto Citizens staff, this session will provide strategies to help you confidently navigate interviews and stand out in today's competitive job market.

NEW Building a Resume that Stands Out-The "Building a Resume That Stands Out" workshop guides participants in creating a compelling resume that emphasizes key skills, experiences, and achievements tailored to their target industry. Attendees will learn practical strategies to make their resumes visually appealing and impactful, ensuring they effectively highlight their unique qualifications to potential employers.

NEW "Help Us Help You Get To Your Next Career" -Receiving guidance from an employer to improve your resume techniques and interviewing skills is essential Focus on tailoring your resume to highlight relevant skills, accomplishments, and experiences that align with the specific job and industry you're targeting. For interviews, practicing how to effectively communicate your strengths, understanding the company culture, and preparing to address common questions can give you an edge over other candidates. Additionally, staying informed about industry trends and developing a strong personal brand will help you demonstrate your value and differentiate yourself.

***Tips for Mastering Excel**-Unlock the full potential of Excel in this hands-on workshop designed for users of all skill levels. "Tips for Mastering Excel" will equip you with essential techniques and shortcuts to enhance your productivity and efficiency in spreadsheet management. Through practical exercises and real-world examples, you'll build confidence and proficiency in Excel, enabling you to tackle complex tasks with ease. Join us to elevate your Excel skills and boost your productivity!

NEW Exploring Careers as a CNA -The "Level Up Entry Level Nursing Programs" workshop highlights the benefits of taking courses such as PCA/CNA, Phlebotomy, and CPR to enhance career opportunities in healthcare. Participants will learn how these certifications can boost marketability, increase income potential, and open doors to diverse job roles within the nursing and medical fields.

NEW Explore Your Future: Midlands Technical College Training Programs - Are you ready to take the next step toward a brighter future? Join us for an engaging workshop where you'll discover the wide range of training programs offered by Midlands Technical College. Whether you're looking to advance your career, build in-demand skills, or explore new opportunities, this session has something for everyone! Learn about programs in: • Advanced Manufacturing & Skilled Trades • Business & Information Technology • Leadership Development • Healthcare & EMS

***SC Works WIOA Informational Session**- Learn and explore the options that may be available to you under the WIOA (Workforce Innovation and Opportunity Act) Federal Program and how to receive possible funding for various certificate programs such as CDL, HVAC, Forklifting, Health Care Training, IT, and more. This In-formational session will also include some of the additional services we provide at SC Works.

NEW Changing Lives with your CDL A - The "Changing Lives with Your CDL A" workshop from 160 Driving Academy offers a clear, step-by-step guide to obtaining a CDL A and launching a rewarding career in trucking. Participants will learn about the training process, job opportunities, and how this career path can lead to financial stability and growth.

NEW Entrepreneurship and Leadership in the Community/ CDL Profession - This workshop will focus on entrepreneurship and leadership within the community and CDL profession, providing valuable insights on how to lead and innovate in this industry. Participants will learn practical strategies to build successful businesses, inspire teams, and make a positive impact on their communities.

NEW LinkedIn for Job Seekers - This workshop will teach job seekers how to effectively use LinkedIn to enhance their professional profile, network strategically, and attract potential employers. Learn key tips for optimizing your presence and standing out in today's competitive job market.

